

Policy Number L002

Life Membership Policy

LIFE MEMBERSHIP POLICY

1. Purpose

The purpose of this policy is to establish clear and consistent criteria and procedures for the awarding of Life Membership of the Pinjarra Trotting Club Inc.

Life Membership is the highest honour that can be bestowed by the Club and is intended to recognise individuals who have demonstrated exceptional, sustained and valued service to the Club and its activities.

2. Eligibility

Life Membership may be awarded to a person who has made an outstanding contribution to the Pinjarra Trotting Club through a combination of service, commitment, leadership, volunteering and support.

Length of membership alone shall not constitute sufficient grounds for Life Membership.

As a general guide, a nominee would normally have demonstrated a significant period of involvement with the Club however the Board may consider a shorter period where the nominee's contribution has been exceptional.

3. Criteria for Life Membership

In considering a nomination, the Board should have regard to the following:

3.1 Length and Continuity of Service

The nominee should have demonstrated sustained involvement with the Club over a significant period, whether through continuous or cumulative membership.

3.2 Service to the Club

The nominee should have made a meaningful contribution to the operation and activities of the Club. This may include:

- Serving on the Committee/Board or in other official positions.
- Assisting with the organisation and conduct of race meetings and Club events.
- Undertaking regular volunteer duties.
- Assisting with fundraising and sponsorship activities.
- Participating in working bees and improvement projects.

- Providing practical, professional or other valuable assistance to the Club.

3.3 Outstanding Contribution

Consideration should be given to whether the nominee has made a contribution that goes beyond what would ordinarily be expected of a member.

This may include significant contributions to:

- The development and improvement of the Club.
- The Club's facilities and infrastructure.
- The financial stability or fundraising capacity of the Club.
- The growth and development of Club activities.
- The preservation of the Club's history, traditions and reputation.

3.4 Promotion and Representation of the Club

The nominee should have positively represented and promoted the Pinjarra Trotting Club within the local community and, where applicable, the wider Western Australian and even interstate trotting industry.

3.5 Character and Conduct

The nominee should have demonstrated loyalty, integrity, sportsmanship, respect and commitment to the Club and its members, and should have contributed positively to the reputation and standing of the Club.

4. Nomination

Any financial member of the Pinjarra Trotting Club may nominate a person for Life Membership.

All nominations shall:

- Be submitted in writing to the General Manager.
- Include details of the nominee's membership history and service to the Club.
- Clearly outline the reasons the nominee is considered worthy of Life Membership.
- Where appropriate, include supporting information or testimonials regarding the nominee's contribution.

A person may be nominated posthumously where the Board considers that the circumstances warrant such recognition.

5. Consideration by the Board

The Board shall consider each nomination against the criteria contained within this policy.

The Board may seek further information or clarification regarding a nomination before making its decision.

Life Membership should only be recommended where the Board is satisfied that the nominee's overall contribution represents **exceptional and sustained service to the Pinjarra Trotting Club**.

6. Approval

A recommendation for Life Membership shall require the support of a **majority of the Board Members present and entitled to vote**.

7. Recognition of Life Members

A person awarded Life Membership shall:

- Be formally recognised by the Pinjarra Trotting Club at its annual AGM.
- Have their name recorded in the Club's official records as a Life Member.
- Receive an appropriate certificate, presentation or other form of recognition as determined by the Board.
- Be recognised as a Life Member at appropriate Club functions and occasions.

Any additional rights, privileges or exemptions associated with Life Membership shall be as determined by the Club's Constitution or by resolution of the Club.

8. Number of Life Members

The Club should exercise discretion in awarding Life Membership so that the honour retains its significance and is reserved for individuals whose contribution is genuinely exceptional.

There is no requirement for the Club to award Life Membership in any particular year.

9. Withdrawal of Life Membership

Life Membership is intended to be a permanent honour.

However, in exceptional circumstances involving serious misconduct or conduct that brings the Pinjarra Trotting Club into significant disrepute, Life Membership may be reviewed.

Any such action shall be undertaken in accordance with the Club's Constitution and the principles of procedural fairness and shall require a resolution of the Board.

10. Review of Policy

This policy shall be reviewed periodically by the Board to ensure that it remains appropriate and consistent with the Constitution, By-Laws, Policies and objectives of the Pinjarra Trotting Club Inc.

Where there is any inconsistency between this policy and the Club's Constitution, the Constitution shall take precedence.

11. Guiding Principle

Life Membership is the highest honour the Pinjarra Trotting Club can bestow. It should therefore be awarded sparingly and only to individuals whose **exceptional service, commitment and contribution have made a lasting and valued difference to the Club.**

Dale Putland

Signature

GENERAL MANAGER

Position

DALE PUTLAND

Name (print)

20 AUGUST 2026

Date